

REETH FREMINGTON & HEALAUGH PARISH COUNCIL

Clerk to the Council – Lisa Bridge
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MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT THE MEMORIAL HALL, REETH on Monday 19th May 2025 at 7.00 pm

Present: Councillor Bearpark (Chairman), Councillor B. Rutter (Vice-Chair), Councillor Frankland, Councillor Longstaff, Councillor Terry, Councillor Dawson, Councillor Longden and L. Bridge (Clerk).

1. Election of Officers

- 1.1. It was resolved that Councillor Bearpark be the Chairman for the coming year, proposed by Councillor Longstaff and seconded by Councillor Rutter.
- 1.2. It was resolved that Councillor Rutter be the Vice Chairperson for the coming year, proposed by Councillor Frankland and seconded by Councillor Longstaff.
- 1.3. It was resolved that Councillor Rutter be the Memorial Hall Representative for the coming year, proposed by Councillor Longstaff and seconded by Councillor Dawson.
- 1.4. It was resolved that Councillor Frankland and Councillor Longstaff be the Green Wardens for the coming year, proposed by Councillor Rutter and seconded by Councillor Longden.
- 1.5. It was resolved that Councillor Longden be the Market Representative for the coming year, proposed by Councillor Dawson and seconded by Councillor Terry.

2. Declaration of Acceptance and Pecuniary and Other Interests.

- 2.1. All forms were completed and signed at the meeting.

3. Apologise for absence – None

4. Approve reasons for absence – N/A

5. Declarations of interest – There were no Declarations of Interest

6. To confirm the Minutes of the Parish Council Meeting on the 28th April 2025

- 6.1. The Minutes of the meeting on the 28th April 2025, having been circulated were approved as a true and accurate record, proposed by Councillor Rutter and seconded by Councillor Terry.
- 6.2. The Minutes of the Meeting of the Parish on the 28th April, having been circulated were approved as a true and accurate record, proposed by Councillor Rutter and Councillor Terry.

7. Public Session.

No one attended.

8. Annual Governance of Accountability Return 2024/25

- 8.1. The Statement of Accounts to March 2025, were received and approved at the Annual Meeting of the Parish April 2025.
- 8.2. It was resolved that the Annual Internal Audit for 2024/25 was approved, including Page 3 of the Annual Governance and Accountability Return 2024/25, where we are claiming exemption from External Audit due to having less than £25,000 in income and expenses.
- 8.3. It was resolved the Section 1 of the Annual Governance Statement 2024/25 for Reeth, Fremington and Healaugh Parish Council were approved.
- 8.4. It was resolved that Section 2 Accounting Statements 2024/25 for Reeth, Fremington and Healaugh Parish Council were approved.
- 8.5. It was resolved that Reeth, Fremington and Healaugh Parish Council's period of public rights during which time the accounts would be available to the public for inspection would be for 30 working days (6 weeks) within the period of 3rd June to the 11th August 2025. The suggested dates are the 3rd June to the 14th July, which were approved.
- 8.6. It was resolved that the publication of documents required by Accounts & Audit Regulations 2015 was approved
- Annual Internal Audit Report 2024/25
 - Section 1 – Annual Governance Statement 2024/25
 - Section 2 – Accounting Statements 2024/25
 - The Certificate of Exemption
 - The Notice of the period for the exercise of the Public Rights and other information required by Regulation 15 (2,) Accounts and Audit Regulations 2015.
- 8.7 The Councillors expressed their thanks to David Williams for carrying out the internal audit.
- 8.8 The Councillors resolved to donate to Reeth and District Community Sports Club charity.
- 8.9 The Councillors resolved to donate the amount of £250.00, proposed by Councillor Dawson and seconded by Councillor Rutter.

9. North Yorkshire Police

- 9.1. To note that PC Heather Campbell attended the meeting, but had nothing addition to say.
- 9.2. The report was noted.

10. Lord Peel and the Green Agreement/Contract.

- 10.1. It was noted that the clerk had chased up the Draft Agreement and at the time of creating the Agenda, it was not available for discussion. If it became available then it would be dealt with in Housekeeping.

11. Aspirations of Expenditure for 2024/25:

- 11.1. It was noted that the clerk had contacted Nathan Stones to arrange the work. He is going to assess the river and come back with a time frame for when he can do it.

11.2. Matrix sign

- 11.2.1. It was noted that the speed traps will be in place in the first week of July.
- 11.2.2. The results of the Speed Survey for March were considered and Silver Street was the most concerning but not as bad as expected. They look forward to the results for July.

11.3. Honesty Box Signs

- 11.3.1.** It was noted that this is on hold until the Agreement between Lord Peel and the Parish Council is completed.

11.4. Contactless Honesty Box Donations

- 11.4.1.** It was noted that this is on hold until the Agreement between Lord Peel and the Parish Council is completed.

12. To receive information on the following ongoing issues and decide on further action where necessary:

12.1. Playground

- 12.1.1.** The latest playground report was noted.
- 12.1.2.** It was noted that the outstanding playground repairs were the surgery wall bench and the Burma Bridge posts to replace.
- 12.1.3.** Councillor Rutter updated the Council about the stone wall, she had been in contact with two wallers but they had been at Young Farmers, so she would continue to chase.

12.2. Memorial Benches.

- 12.2.1.** Councillors Frankland and Bearpark confirmed that a lot of the repairs were general maintenance and serious issues had been resolved. There were some benches missing from the clerks list, which she will update, and send a fresh list to Councillor Bearpark for review.

12.3. The Green and Market

- 12.3.1. Chetwynd Land** – It was noted that no further progress has been made on this.
- 12.3.2. Grass Mesh** - It was noted that there had been no serious offers for the grass mesh that is for sale on Facebook Marketplace. Councillor Terry has offered to put it up for sale on his eBay account, the clerk will send over pictures.
- 12.3.3. Car Boot Sale** – was considered and it was decided that they would have the first Car boot sale in Sept, the charges would be £5.00 per vehicle/table and the Clerk would collect fees on behalf of the Parish Council. Final date to be set at next meeting.

13. To consider and decide upon the following planning application.

- 13.1.** Planning application R/07/379 for Union Farm, Reeth was considered and all supported this application.
- 13.2.** Planning application R/07/210B/LB for Crow Tree House, Healaugh was considered and all the Councillors supported this application.

14. To receive the following planning decisions/information

- 14.1.** It was noted that there were no Applications or Decisions for Week 17 in this area.
- 14.2.** It was noted that there were no Applications or Decisions for Week 18 in this area.

15. Matters requested by Councillors

15.1. There were no items to consider.

16. Matters requested by the clerk

16.1. The clerks notice was considered and discussed, all the Councillors accepted this decision.

16.2. The Clerks job advert was considered and all approved the publication of it.

17. Financial Matters

17.1. To resolve to make the following payments*

Person	Purpose	Amount
L. Bridge	Salary April	£427.35
L. Bridge	Expenses VAT claim postage	£1.70
Memorial Hall	Invoice for April meeting	£16.00
EDF	DD Collection February	£23.13
North Yorkshire Council	Invoice for Speed Surveys	£528.00
Stephen Longstaff	Invoice for replacing broken flagstones at The Mews and on bench stand.	£180.00
AJG Insurance	Community Insurance	£992.84
WEL Medical	Batteries and Pads for Defibrillators	£722.80

*Note – Councillor Rutter proposed and Councillor Dawson seconded the payments, and all voted to approve.

To note the following Credit accounts

GB Sport	Credit note 16109	£77.58
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(To stay on the Agenda until used.)

To note the following receipts

Market	April	£213.00
Honesty Box	April	£1,905.00

Bank Account Balance as of 12th May 2025	£15,356.12
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18. Market Report and Honesty Boxes

18.1. Councillor Frankland reported that he had collected and banked from the Honesty Boxes, £1,332.00.00 in May.

18.2. As the month was not complete yet, Councillor Longden did not have the receipts, but would send them on at the end of the month.

19. Highways

19.1. It was noted that there will be roadworks in Reeth around September to Micro asphalt the surfaces. There will be more notice closer to the time.

- 19.2.** It was noted that the wall repairs on Silver Street had been chased but Home Group, were unable to set a date for repairs.

20. Streetlights

- 20.1.** Nothing to consider.

21. Correspondence

- 21.1.** It was discussed if there were any suggestions to submit to the Parish Liaison meetings and the Councillors suggested improving the speed and timeliness of Highways road repairs. The clerk will submit this to the Parish Liaison, also the new style Streetlight covers were not in keeping with the area (ref behind the Post Office) and they were also over bright and disturbed peoples sleep.
- 21.2.** The latest North Yorkshire Newsletters were noted.
- 21.3.** The latest North Yorkshire Cultural Newsletter was noted.
- 21.4.** The latest Parish Liaison Parish Update for March 2025 was noted.
- 21.5.** The Yorkshire Dales National Park Spring Newsletter was noted.
- 21.6.** It was noted that there will be a shutdown to the Benefits and Revenue systems for Richmondshire on the 15th May 2025 for seven weeks. Councillor Rutter queried why it was going to take so long.

22. North Yorkshire Council Report

Councillor Peacock was unable to attend so there was no North Yorkshire Council report.

23. Housekeeping (for time sensitive item such as Payments, Planning and Complaints)

- 23.1.** The Draft Agreement between Lord Peel and the Parish Council, Deed of Appointment, arrived in time to be considered at the Meeting. All the Councillors had read the new Deed of Appointment and as their concerns had been taken into consideration, they had no issues. Councillor Terry proposed accepting and Councillor Longstaff seconded the motion, with all Councillors voting to approve.

24. Future Meeting – Monday 23rd June 2025 at 7pm in the Memorial Hall.

25. Meeting finished at 20.30