

REETH FREMINGTON & HEALAUGH PARISH COUNCIL

Clerk to the Council – Lisa Bridge
Telephone: 07984974755 Email: reethfhpc21@outlook.com

Annual Meeting of the Parish Council

AGENDA for Monday 19th May 2025, at 7pm in the Memorial Hall:

- 1. Election of Officers and declarations of acceptance of office.**
 - 1.1 Chairman
 - 1.2 Vice-Chairman
 - 1.3 Memorial Hall Representative
 - 1.4 Green Wardens
 - 1.5 Market Representative.

- 2. To sign Declarations of Acceptance and Notification of Pecuniary and Other Interests.**

- 3. To receive apologies for absence.**

- 4. To approve reasons for absence**

- 5. To receive any declarations of interest not already declared under the council's code of conduct or members' Register of Disclosable Pecuniary Interests.**

- 6. To confirm the Minutes of the Annual Meeting of the Parish held on Monday 29th April 2024 as a true and correct record (attached).**

- 7. To confirm the Minutes of the Meeting held on Friday 29th May 2024 as a true and correct record (attached).**

- 8. Public session.**

- 9. Annual Governance and Accountability Return:**
 - 9.1 To receive a Statement of Accounts to 31 March 2025, received in Annual Meeting of the Parish, April.

 - 9.2 To approve the Annual Internal Audit Report for 2024/25 included page 3 of the Annual Governance and Accountability Return 2024/25, where we are claiming exemption from External Audit due to having less than £25,000 in income and expenses.

- 9.3 To approve the Section 1 Annual Governance Statement 2024/25 for Reeth, Fremington and Healaugh Parish Council (Section 1, page 4 of the Annual Governance and Accountability Return 2024/25).
- 9.4 To approve the Section 2 Accounting Statements 2024/25 for Reeth, Fremington and Healaugh Parish Council (Section 2, page 5 of the Annual Governance and Accountability Return 2024/25).
- 9.5 To approve the suggested 'period for the exercise of public rights during which the accounting records are available for inspection by any interested members of the public. This year it can be any 30 working-day, (6 weeks), the period which must include 3rd June to the 14th July 2025. Suggested dates are 3rd June to the 14th July.
- 9.6 To approve the publication of documents required by Accounts & Audit Regulations 2015 on a public website.
- Annual Internal Audit Report 2024/25
 - Section 1 – Annual Governance Statement 2024/25
 - Section 2 – Accounting Statements 2024/25
 - Certificate of Exemption
 - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audits Regulations 2015.
- 9.7 To thank David Williams for carrying out the internal audit.
- 9.8 To consider a donation to Reeth and District Community Sports.
- 9.9 To consider what amount the donation should be.

10. North Yorkshire Police

- 10.1 To note any news and information from any attending police officers.
- 10.2 To note the Two Dale Police report for April.

11. Lord Peel and the Parish Green Agreement.

- 11.1 To note the clerk has chased Phil Scott Priestly for a timescale on the draft agreement, if it has arrived after this Agenda is public it will be added to Housekeeping.

12. Aspirations of Expenditure for 2025/26.

- 12.1 To note that the Bridge Engineering Dept. has granted permission for us to move the stone in the river. The clerk has contacted Nathan Stones for a revised quote and timescale.

13. Matrix Signs

- 13.1 To note that the speed traps will be active next in the first week in July.
- 13.2 To consider the results of the Speed Survey for March.

14. Honesty Box Signs

- 14.1 This is on hold until the new Agreement between Lord Peel and the Parish Council has been resolved.

15. Contactless Honesty Box Donations

- 15.1 This is on hold until the new Agreement between Lord Peel and the Parish Council has been resolved.

16. To receive information on the following ongoing issues and decide further action where necessary:**16.1 Playground**

- 16.1.1 To note the latest playground report.
- 16.1.2 To note the outstanding playground repairs are the surgery wall bench and the Burma Bridge posts to replace.
- 16.1.3 To consider any updates about the Playground wall repairs.

16.2 Memorial Benches

- 16.2.1 To consider any updates about the Memorial Benches.

16.3 The Green and Market

- 16.3.1 **Chetwynd Land** – To note there has not been any further progress.
- 16.3.2 **Grass Mesh** – To note there has been no further offers.
- 16.3.3 **Water Storage Building** – To consider arranging a date for Councillor Longden to attend this.
- 16.3.4 **Car Boot Sales** - As we have permission via the Market Charter, to consider going ahead with the Car Boot Sales in March (end of) June and September.

17. To consider and decide upon the following planning applications.

- 17.1 To consider planning application R/07/379 for full planning permission for the conversion and extension of an agricultural barn to create a residential dwelling.
- 17.2 To consider planning application R/07/210B/LB for Crow Tree House, Healaugh for some window alterations.

18. To receive the following planning decisions/information.

- 18.1 To note Week 17 no applications or decisions for our area.
- 18.2 To note Week 18 no applications or decisions for our area.

19. Matters requested by Councillors.

- 19.1 Nothing to consider

20. Matters requested by the clerk.

- 20.1 To consider the clerk is giving her months' notice, but will continue until a replacement clerk is found.
- 20.2 To consider the advert for a new clerk, attachment in email.

21. Financial matters:

21.1 There is nothing additional.

21.2 To resolve to make the following payments:

L Bridge	Salary May	£427.35
L Bridge Expenses	Postage for VAT Claim	£1.70
Memorial Hall	Invoice for April Meeting	£16.00
EDF	DD collection	£23.13
North Yorkshire Council	Invoice for Speed Surveys	£528.00
Stephen Longstaff	Replace broken flag and The Mews and repair broken flagstone on bench stand on High Green, Reeth	£180.00
AJG Insurance	Community Insurance Renewal (approved April)	£992.84
WEL Medical	Batteries and Pads for Defibrillator	£722.80

To note the following credit accounts

GB Sport (will stay on the Agenda until used)	Credit note 16109	£77.58
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To note the following Receipts

Market	April	£213.00
Honesty Box	April	£1,905.00

Bank Balance as at 12th May 2025

£15,356.12

22. Market Report and Honesty Boxes

22.1 To receive a report on the honesty boxes (GF).

22.2 To receive a report on the Market (KL).

23. Highway matters:

23.1 To note there will be roadworks in Reeth around September time to Micro asphalt the surface. There will be a notice closer to the time.

23.2 To note that the wall repairs on Silver Street have been chased but Home Group, who own the land, are unable to set a repair date.

24. Streetlights:

24.1 To note nothing to report.

25. To consider the following new correspondence received, and decide what action where necessary:

25.1 To consider if there are any suggestions for the Parish Liaison meetings (suggests Community Resilience, Local Devolution Opportunities or development of the Local Plan, Clerk suggests improve repair times for Highways).

- 25.2 To note the latest North Yorkshire Newsletters.
- 25.3 To note the latest North Yorkshire Culture newsletters.
- 25.4 To note the latest Parish Liaison Parish Update for April 2025.
- 25.5 To note the Yorkshire Dales National Park Spring Parish Newsletter.
- 25.6 To note there will be a Benefits and Revenues shutdown for Richmondshire on the 15th May 2025 for seven weeks.

26. North Yorkshire Council report (YP)

27. Housekeeping (for time sensitive items such as Payments, Planning and Complaints)

- 27.1 To consider the Deed of Appointment from Lord Peel.

28. Future meetings

- 28.1 Date of the next meeting, Monday 23 June 2025, at 7pm in the Memorial Hall.