

REETH, HEALAUGH AND FREMINGTON PARISH COUNCIL

Clerk to the Council – Lisa Bridge
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MINUTES OF THE ANNUAL GENERAL MEETING HELD VIA ZOOM on Monday 3rd May 2021

Present: Cllrs. J Kendall (Chair); Councillor G Frankland; Councillor C Longstaff; Councillor H Guy; Councillor B Rutter; Councillor P Terry; District Councillor R Good; L Bridge (Clerk)

1. **Apologies for absence** were received from Councillor M Bearpark and County Councillor Y Peacock.
2. **Election of Officers**
 - 2.1 After a failure to elect a new Chairman, it was resolved to hold another meeting on the 24th May 2021.
3. **Declaration of Interest**
 - 3.1 There were no declarations of interest.
4. **Appointment of Clerk**
 - 4.1 It was proposed by Councillor Kendall and seconded by Councillor Longstaff that Lisa Bridge continue as Clerk on the current salary.
5. **Resolution of exemption of Audit.**
 - 5.1 No action, entered in error.
6. **Minutes of the last meeting**

The minutes of the last meeting held on Monday 12th April 2021, having been circulated, were approved, and signed at a later date.
7. **Public Session.**

No members of the public were present.
8. **Matters arising**
 - 8.1 Playground
 - 8.1.1 GB Sport and Leisure are delayed with their repairs due to getting materials.
 - 8.1.2 No update regarding Premier Play Equipment, who are installing on the 4th June.
 - 8.1.3 Was noted that we have been awarded the grant by RDC from the Community Investment Fund, the claim form was submitted by Councillor Guy and we need to organise a sign stating RDC's grant funded the new equipment which is to be displayed in the play park.
 - 8.1.4 No update about swing seats.
 - 8.2 No update about flood works.
 - 8.3 The clerks report was summarised stating with the cobbles in current state in would not be possible to do successfully. Councillor Good to seek advice from Highways and inform clerk of the results. Councillor Rutter suggested an alternative method which is to be investigated.
 - 8.4 Memorial Benches:
 - 8.4.1 Agreed to set up standard letter with all information and approve at next meeting.

8.4.2 Evan's bench, a lady was met by Councillor Rutter to agree the location of her friend's bench in front of the Burgoyne, and a letter is to be sent to her with all the details of conditions, supplier, length of lease and the administration fee.

8.5 Bus shelter has been repaired. Need to arrange an electrician to attend the toilets and tell RDC's office so someone can attend and permit access.

8.6 It was noted that the repairs have been completed around the phone box.

8.7 No updates about the loose paving slabs at The Mews, Councillor Longstaff to make enquiries.

8.8 Yorkshire Water have attended and inspected manholes but cannot see any visible signs of vermin and are unable to act. He was also going to send a nice letter to person feeding hedgehogs. Decided to monitor the situation [Action PT]

8.9 Clerk confirmed Reeth Parish Council now has an active mobile number and that it had been sent to all councillors.

9. Green Agreements.

9.1 The Burgoyne Hotel, discussed and approved.

9.2 Reeth Bakery, discussed and approved.

9.3 Two Dales Bakery, discussed and approved.

10. The clerk's employment contract, job description and all other employment related policies were discussed and approved.

11. All Data Protection documents were discussed and approved.

12. Change in email address from Gmail to Outlook, was discussed and approved.

13. Mower repairs and approved limit for Kevin was discussed and it was suggested that Gary Woodward would be approached about doing future repairs [Action GF] and the limit was set at £200.00 for any adhoc damage or repair.

14. Planning applications

14.1 Application R/07/295B was discussed and it was decided that concerns about the location and the size should be noted, that parking should only be on Martin's Farm not the Green, there should be a curfew set at between 10-10.30 and no further pods be allowed.

15. Planning decisions

15.1 Planning decision R/07/62G/AA was noted.

16. Matters requested by Councillors

16.1 The skip outside The Buck Hotel, was discussed and decided that the issue should be escalated to the local PCSO, Lucy Osbourne.

16.2 The caravans on the garage forecourt, it was discussed and an attempt to contact Harvey Robinson to find out what was happening with them.

16.3 The area next to the phone box, the fantastic repair job done by Stephen Longstaff was highlighted and it was discussed what to do with this area now. It was decided Councillor Frankland would make a trough and plant it up with suitable flowers.

16.4 Healaugh Green benches, were discussed and it was decided to remove the round bench and look for a suitable replacement.

16.5 The Pound, it was discussed whether to allow someone to develop the land for allotments. Concerns were expressed about the levels of lead previously recorded and because of this, decided that this should not proceed any further.

17. Financial Matters

17.1 This was noted and an update of a new course date of the 13th May which would be booked and attended by the clerk.

17.2

17.3 It was resolved to pay the following.

L. Bridge	May Salary	£250.00
The Barker Partnership	Annual Payroll Invoice	£288.00
*Stephen Longstaff	Invoice for Phone box area	£350.00
GB Sport	Repairs to Playground	£4,968.00

Came & Co were deferred to June and the Memorial Hall was deemed too early.

17.4 Councillor Kendal suggested a record should be kept of the clerk's hours and this should be reviewed at the end of the financial year, this was approved.

18. Highway matters – No highway matters to report.

19. Streetlights – It was reported that streetlights 56 & 58 were out.

19.1 Overton Garth – No update on grant funding for streetlights.

20. Market report and honesty boxes

20.1 Councillor Frankland reported that he had received and banked £948.00 for the honesty box.

20.2 No report from Councillor Bearpark on the Market.

21. Correspondence received.

21.1 The Two Dales Police report was noted.

21.2 It was approved for Dementia Forward to park a bus on the Green but to liaise with Colin Garner.

21.3 To discuss email about Reeth Bakery sign, it was decided a letter would be sent.

21.4 It was noted that Reeth and Healaugh are no longer on BT's list of payphones to be removed.

21.5 It was approved that Swaledale Festival can hold rehearsals on the Green.

21.6 NYCC Disabled parking order was discussed and noted.

21.7 Email regarding Public right of way sign was discussed and decided to pass on to the National Parks Authority.

22. District Report – The District council passed a motion objecting to not being about to hold remote meetings. District Councillor Good thought there may be a bill through Parliament in Autumn/Winter proposing that councils be allowed to hold remote meetings.

23. County Council Report – No report.

24. Date of next meeting – Monday 24 May 2021

The meeting closed at 9.10pm